



|   |  |  |
|---|--|--|
|  | <p>Board of Health of the<br/>Canton City Health District</p> <p><b>MINUTES OF THE<br/>REGULAR MEETING<br/>HELD<br/>APRIL 22, 2013</b></p> |  <p><b>Public Health</b><br/>Prevent. Promote. Protect.</p> |
|---|--|--|

#### CALL TO ORDER

A quorum being present, the regular meeting of the Board of Health of the Canton City Health District was called to order by Dr. Hickman at 12:03 p.m.

Members present: Dr. Hickman, Mrs. Snell and Dr. Mader

#### APPROVAL OF MINUTES

The minutes of the regular meeting held March 25, 2013 were approved upon motion by Mrs. Snell, second by Dr. Hickman. Motion carried

#### APPROVAL OF LIST OF BILLS

The list of bills in the amended amount of \$145,540.84 was presented to the Board for consideration. Late invoices for Air Pollution Control and Nursing (Dental) were added. It was moved by Mrs. Snell, second by Dr. Mader to approve the list of bills. Motion carried.

#### EXECUTIVE SESSION

A motion was made by Dr. Mader, second by Mrs. Snell, to enter into executive session for the purpose of discussing the compensation of a public official to include the members of the Board of Health, Commissioner Adams, Amy Slater, Leigh Page, Terri Dzienis, Mark Adams.

Roll Call:

Dr. Hickman, yes.

Dr. Mader, yes.

Mrs. Snell, yes.

Motion carried. The Board of Health entered into executive session at 12:24 p.m.

Motion was made by Dr. Mader, second by Mrs. Snell to return to regular session.

Roll Call:

Dr. Hickman, yes.

Dr. Mader, yes.

Mrs. Snell, yes.

The Board of Health returned to regular session at 1:34 p.m.

#### PERSONNEL ACTIONS

It was moved by Mrs. Snell, second by Dr. Mader to accept, with regret, the resignation of Ruthanne Etter. Motion Carried.

It was moved by Dr. Mader, second by Mrs. Snell to accept, with regret, the resignation of Eleanor Behm. Motion Carried.

It was moved by Dr. Mader, second by Mrs. Snell to approve the appointment of two Air Pollution Control Engineers, Marisa Toppi and Justin Helms. They will be hired at pay range 6, \$46,758 annual salary. Each position requires a six-month probationary period. Motion carried.

It was moved by Dr. Mader, second by Mrs. Snell to approve the appointment of two Environmental Health Technicians as seasonal employees. They will be hired at pay range PT 11, \$9.52/hour. Appointees are Elissa Prazer and Brooklyn Mitchell. Motion carried.

It was moved by Dr. Mader, second by Mrs. Snell to accept the physical examination of Dr. Eng Seng Chong indicating he is able to perform the duties of Medical Director (pursuant to section 207.02 of the Canton City Health Code). Motion carried.

It was moved by Mrs. Snell, second by Dr. Mader to approve the revised employee classification schedule as completed by Commissioner Adams. Motion carried.

#### RESOLUTION

It was moved to table the approval of Resolution 7-2013 Wage Increases until additional information is available. Motion by Dr. Mader, second Mrs. Snell. Motion carried.

#### CONSIDERATION OF APPROVAL OF APPLICATION FOR 2013-14 PREP GRANT

It was moved to approve the application for the 2013-14 PREP Grant. Motion by Mrs. Snell, second by Dr. Mader. Motion carried.

#### CONSIDERATION OF PROJECT APPLICATION FOR OHIO EQUITY PROJECT

Discussion by Commissioner Adams to enter into agreement with City Match, and organization with experience in reviewing excessive bad birth outcomes and developing strategic plans to improve said outcomes. The project being considered involves infant mortality and the disparity among race and ethnic groups. The current national goal is to reach an infant mortality rate of 6.2/1000 live births. Ohio is near the bottom of the ranking, and Stark County has the greatest disparity between Caucasian and African-American babies in the state. City Match has initiated a pilot project in three national cities but none were in Ohio. Ohio Department of Health approached City Match asking the organization to review several areas in Ohio. City Match will manage these projects for \$40,000 per year per area. ODH will pay for half the fee. The idea is that there will be a coalition of community leaders that will address disparities, and a strategic plan will be developed that is targeted to each individual community. Funding may come from Stark County, independent donations or our general fund. Our funding commitment is required by July, 2013. Commissioner Adams stresses the importance of this issue. He has sought information about City Match and finds that they are respected within professional circles for the work they have done. He anticipates that the project will encompass all of Stark County but will be managed by Canton City Health Department given the greatest effect is potentially within our district. Commissioner requested that the Board approve submission of our application. Motion by Mrs. Snell, second Dr. Mader. Motion carried.

#### APPROVAL OF HEARING OFFICER RECOMMENDATIONS FOR HEARINGS HELD APRIL 22, 2013

Mark Adams presented the recommendations of the Hearing Officer for hearings held on April 22, 2013. The Board requested an update on Oceans Restaurant; per Karen Myers, there is no new information at this time. Motion by Dr. Mader, second by Mrs. Snell to approve the recommendations. Motion carried.

## OUT OF DISTRICT TRAVEL

Upon motion by Mrs. Snell, second by Dr. Mader, the following out of district travel was approved. Motion carried.

- a Request approval for Pamela Gibbs, Health Services Coordinator, for travel on 5/7/13 for Grant Required OCPG meeting held in Columbus, Ohio, at a cost not to exceed \$219.75 as approved by the Health Commissioner on 4/22/2013 pursuant to section 207.23(a) of the Canton City Health Code. (2318 301001)
- b Request approval for James Adams, Health Commissioner, for travel from 5/20-22/13 for AOHC Spring Combined Public Health Conference held in Columbus, Ohio, at a cost not to exceed \$492.00 pursuant to section 207.23(a) of the Canton City Health Code. (1001 301001)

## DIVISION REPORTS

Medical Director – No Report

Nursing/WIC – No report. Commissioner Adams mentions that new employee, Sharon Foster, is doing well as WIC Clinic Assistant.

OPHI/Surveillance – Mrs. Henning reports that there are changes in TB recommendations (highlighted in her written report), flu is still being reported.

Environmental Health – Mark Adams added commentary about the e-waste facility. He reports that although there have been about 30 solicitations to buy this business, he has always rejected the idea of selling. Recently, a local company has expressed an interest and there may exist an opportunity to consider another organization operating the e-waste center on behalf of the City of Canton. A more formal agreement may be preferred by our Law Department. The company is willing to compensate the individual who currently salvages the refuse that is received there. Mr. Adams will continue to investigate this opportunity.

Air Pollution Control – Terri Dzienis offered to answer any questions Board may have. Pollen and mold numbers are being reported and posted on our website and our Facebook page. Canton Repository is also reporting this data.

Laboratory – Jim Ames is managing the pollen and mold studies.

Fiscal – Leigh Page asked for any input that Board may have regarding written report. No additional discussion.

Health Commissioner – Commissioner Adams presented his written report. He indicates that the state budget bill has been updated and many of the provisions affecting local health departments have been removed from the budget. The persistence in requiring accreditation with PHAB within five years remains an issue. AOHC would like to open a conversation with ODH about the issue of regionalizing grants, which would create significant changes in the way local health departments operate.

#### OTHER BUSINESS

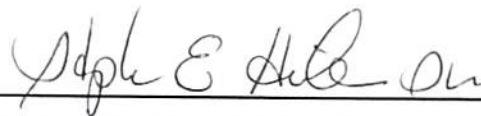
It was noted by Commissioner Adams and acknowledged by Dr. Hickman that Bernadine Snell has been reappointed for another term on the Board of Health.

#### MEETING ANNOUNCEMENTS

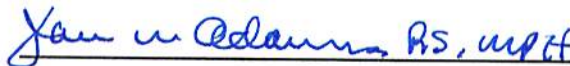
The next regularly scheduled meeting of the Board of Health will be Monday, May 20, 2013 at 12:00 pm at the offices of the Canton City Health Department. Dr. Mader will not be available.

#### ADJOURN

There being no further business, a motion to adjourn was made by Mrs. Snell, second by Dr. Mader. Motion carried. Motion adjourned at 2:23 p.m.



\_\_\_\_\_  
President of the Board of Health



\_\_\_\_\_  
Secretary to the Board of Health

5/20/2013

Date